



NORTHWEST EARLY COLLEGE HIGH SCHOOL

#BestSmallDistrictinTexas

Attendance Expectations

- All student absences must be reported to the attendance clerk, Yolanda Diaz ydiaz@canutillo-isd.org or 915-877-1708 before noon on the day of the absence.
- Written, signed notice by a parent, guardian, or doctor's note must be provided for absence to be excused. Excused absences count towards [the 90% rule](#).
- All notes must be submitted within 3 business days of the absence
- After 3 consecutive absences, a doctor's note must be provided for absences to be excused.
- Students who become ill at school must see the nurse, absences are only excused if students are sent home by the nurse. These absences count toward [the 90% rule](#).
- Students leaving early must be signed out by the parent, guardian, or an adult who is listed on the demographics. If students are not signed out, even during lunch, the absence will be marked as Unexcused. Sign-outs count as an absence.
- Valid ID must be presented when signing out a student.
- It is the responsibility of the parent to track their students' absences via the parent portal. Please contact the parent liaison, Maria Arriaga, at 877-1707 if you need assistance.
- Schedule all appointments after school and holidays, or on Saturdays (more information on the back)

What is considered Tardy

- [Students must be in class 90% of the time](#). (Texas Law) **8:00 am START time everyday (*not arrival, not walking to class, IN CLASS AT 8:00AM*)**
- M/W/F (A DAY) - 50 minute classes
 - if you arrive up to 4:59 minutes late, it is marked as tardy.
 - if you arrive more than 5 min.late, it is an unexcused absence.
- T/Thur (B DAY) - first period 8:00-8:20 a.m.
 - if you arrive up to 1:59 minutes late, it is marked as tardy.
 - if you arrive more than 2 min.late, it is an unexcused absence.
- T/Thur (B DAY) - starting at 8:30am, 80 minute classes
 - if you arrive up to 7:59 minutes late, it is marked as tardy.
 - if you arrive more than 8 min.late, it is an unexcused absence.

Prevention measure to avoid Truancy

- Anytime a student leaves campus, and will miss class time, the parent needs to sign them out in the front office.
- Parents are responsible for checking their child's attendance in parent portal
- After 3 unexcused absences students will be placed on an attendance contract.
- Parent is responsible to sign the contract along with the student.
- Parent and student will attend truancy meetings when requested by the attendance clerk or admin.
- If the student continues to accumulate 10 or more unexcused absences, parent and the student will be sent to Truancy court which may result in a fine.

Street Address:

6701 South Desert Blvd.
El Paso, TX 79932

Mailing Address:

P.O. Box 100
Canutillo, TX 79835

P: (915) 877-1701

F:(915) 877-7033

nwechs.canutillo-isd.org



Northwest Early College is a Texas Education Agency A-Rated Campus.

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

Make sure you attend classes at EPCC on November 20, 21, 22 and February 19. You are responsible for your own transportation on those days as CISD is closed, but EPCC IS NOT.

Please use days listed to schedule doctor's appointments.

NWECHS Holidays 2023-2024

NWECHS first day of school 08/07/23- last day 05/16/24

- Labor Day 09/04
- Veterans Day 11/10
- **Thanksgiving Break 11/20 - 11/24**
- Winter Break 12/18 - 01/05
- Martin Luther King Day 01/15
- **Presidents Day 02/19**
- Spring Break 03/11-03/15
- Holiday 03/29

EPCC Holidays 2023-2024

EPCC first day of school 08/28/23- last day 05/10/24

- Labor Day 09/04
- Veterans Day 11/10
- **Thanksgiving Break 11/23 - 11/24**
- Winter Break 12/18 – 01/15
- Spring Break 3/11 – 3/15
- Holiday 03/29



NORTHWEST EARLY COLLEGE HIGH SCHOOL

#BestSmallDistrictinTexas

Expectativas de asistencia

- Todas las ausencias de los estudiantes deben informarse a la secretaria de asistencia, Yolanda Díaz.ydiaz@canutillo-isd.org o 915-877-1708 antes del mediodía del día de la ausencia.
- Se debe proporcionar un aviso escrito y firmado por un padre, tutor o nota del médico para ausencia a justificar. Las ausencias justificadas cuentan para la regla del 90%.
- Todas las notas deben enviarse dentro de los 3 días hábiles posteriores a la ausencia.
- Después de 3 ausencias consecutivas, se debe proporcionar una nota del médico para justificar las ausencias.
- Los estudiantes que se enferman en la escuela deben ver a la enfermera, las ausencias solo se justifican si los estudiantes son enviados a casa por la enfermera. Estas ausencias cuentan para la regla del 90%.
- Los estudiantes que salen temprano deben ser firmados por el padre, tutor o un adulto que esté listado en la demografía. Si los estudiantes no firman la salida, incluso durante el almuerzo, la ausencia se marcará como injustificada. Las salidas cuentan como una ausencia.
- Se debe presentar una identificación válida al firmar la salida de un estudiante.
- Es responsabilidad de los padres hacer un seguimiento de las ausencias de sus estudiantes a través del portal. Comuníquese con el enlace de padres, María Arriaga, al 877-1707 si necesita ayuda.
- Programe todas las citas después de la escuela y los días festivos, o los sábados (más información en la parte de atrás).

Lo que se considera Retardo

- Los estudiantes deben estar en clase el 90% del tiempo. (Ley de Texas) 8:00 am INICIO hora todos los días (no llegar, no caminar a clase, **EN CLASE A LAS 8:00 AM**)
- L/M/V (UN DÍA) - Clases de 50 minutos
 - si llega hasta 4:59 minutos tarde, se marca como retardo.
 - si llega más de 5 min. tarde, es una ausencia injustificada.
- Martes/Jueves (DÍA B) - primer período 8:00-8:20 a.m.
 - si llega hasta 1:59 minutos tarde, se marca como retardo.
 - si llega más de 2 min. tarde, es una ausencia injustificada.
- Martes/Jueves (DÍA B) - a partir de las 8:30 am, clases de 80 minutos
 - si llega hasta 7:59 minutos tarde, se marca como tardanza.
 - si llega más de 8 min. tarde, es una ausencia injustificada.

Medida de prevención para evitar el absentismo escolar

Cada vez que un estudiante sale del campus y perderá tiempo de clase, el padre debe firmar ellos en la oficina principal.

Los padres son responsables de verificar la asistencia de sus hijos en el portal para padres.

Street Address:

6701 South Desert Blvd.
El Paso, TX 79932

Mailing Address:

P.O. Box 100
Canutillo, TX 79835

P: (915) 877-1701

F:(915) 877-7033

nwechs.canutillo-isd.org



Northwest Early College is a Texas Education Agency A-Rated Campus.

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

Después de 3 ausencias injustificadas, se colocará a los estudiantes en un contrato de asistencia.

Los padres son responsables de firmar el contrato junto con el estudiante.

El padre y el estudiante asistirán a las reuniones de ausentismo cuando lo solicite la asistencia.

empleado o administrador.

Si el estudiante continúa acumulando 10 o más ausencias injustificadas, el padre y el estudiante será enviado a la corte de ausentismo escolar, lo que puede resultar en una multa.